

**SPENCER BROOK TOWNSHIP
REGULAR MONTHLY MEETING
MONDAY August 11, 2025**

IN ATTENDANCE: Chair Brad Brown, Supervisor Gerald Frascone, Supervisor Arvid Jenkins, Treasurer Audrey Misiura, Clerk Jennifer Jenkins, and Deputy Clerk Myla Tolmie

CALL TO ORDER: 7:00 pm.

RESIDENTS: 9

RESIDENT INPUT: Dennis Kowalik spoke about the roadway on Potassium south of CR 5 – that it needs to be wider as there is not enough room for buses in particular. Chair Brad Brown will check it out.

AGENDA: Supervisor Arvid Jenkins made a motion to approve the agenda with five additions, which Supervisor Gerald Frascone seconded. All in favor, motion carried.

MINUTES: Supervisor Arvid Jenkins made a motion to approve the July regular meeting minutes, which was 2nd by Supervisor Gerald Frascone. All in favor, motion carried

OLD BUSINESS:

A. Veterans Tribute Project: Dennis Kowalik reported that the donor board will be installed on the south side of the concrete, between the two benches, in the grass. He is contacting CGHill and Sons company to obtain two more posts similar to the ones on the Veterans Tribute board. Dennis Kowalik also reported that the tribute board will be installed with the additional names in the near future. Also discussed possible fencing around the tribute area.

B. CR 5 and Tiger Street Road speed limit. Howard Hinnekamp speaks about how it should not be 35 miles per hour per statute. Supervisor Arvid Jenkins speaks about the Board can authorize this for safety.

NEW BUSINESS:

A. **Ross Lindahl** presented a plat review for LANDMRCK Acres which would entail 5 lots. A meeting will be set up by Clerk Jennifer Jenkins for Spencer Brook Township planning commission sometime in August so the plat review/approval can come back to the Township Board at their Sept meeting.

Scams – Clerk Jenkins reported about the recent scam we received via email. Directed staff and employees to be aware and not approve anything without coming to the Township Board.

PLANNING COMMISSION: Nothing from the Planning Commission.

FIRE BOARD UPDATE: Princeton Fire District: Supervisor Gerald Frascone reports no meeting. Supervisor Arvid Jenkins reports Isanti Fire Board had 35 calls for the district. There was one accident in Spencer Brook, and 1 mutual aid at the Isanti County fair. Grass rig #2 in operation now, and they used the old fire truck in the parade; it was repaired by Rodeo association monies that were donated. The JPA is moving forward, the next meeting is on the 20th at station #2.

ROAD AND BRIDGE:

A. Lakeside Cemetery: Lyle Peterson reports on 285th and Nacre Street they are going to upgrade the fence in the current location it may be in the ROW.

Chair Brad Brown reports wanting to do Nacre and 285th, but it requires sealed bids. Supervisor Arvid Jenkins makes a motion for Clerk Jennifer Jenkins to publish requirements in the papers for 2 weeks, with a plan to open the bids the next meeting, which Supervisor Gerald Frascone 2nds. All in favor, motion carried.

Chair Brad Brown has Dirtworks planning to work on the culvert on 285th between Tiger and dolphin Street.

CLERK REPORT:

A. Deputy Clerk Myla Tolmie presented the updated town hall rental agreement along with a pre-rental and post-rental agreement. A motion was made by Supervisor Arvid Jenkins to accept the new renter's agreement with the following changes: spelling error, additional Section K, rental fees for other to include employees, elected, officers \$55.00 and to include Section N to include "cannabis" in wording. Seconded by Supervisor Gerald Frascone, all in favor, motion carried.

B. Clerk Jennifer Jenkins presented update on the website creation. We have visited with 4 potential and have one more to talk with. Proposal will be presented at the September 8th Township

TREASURER REPORT: Treasurer Audrey Misiura reports balances and claims. Treasurer Audrey Misiura reported that she met with the copy machine representative and that because of our usage our contract term will be increasing. Supervisor Arvid Jenkins made a motion to approve the report, pay claims, seconded by Supervisor Gerald Frascone, all in favor, motion carried. Treasurer also reported that she has met with the copier representative and that our monthly fees would be increasing because of our increase in usage. Motion was made by Supervisor Arvid Jenkins and seconded by Supervisor Gerald Frascone to approve the new contract. All in favor, motion carried.

ADJOURNMENT: Supervisor Arvid Jenkins made a motion to adjourn which was 2nd by Supervisor Gerald Frascone. All in favor, motion carried. Meeting adjourned at 8:23 PM